



G. L. BAJAJ GROUP OF INSTITUTIONS, MATHURA

EVEN SEMESTER, SESSION : 2017-18

ACADEMIC CALENDAR : B.Tech / B.Arch / MBA (Except B.Tech - II Sem.)

JANUARY							FEBRUARY						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			
W:26 (T:8, Other:18) H:5							W: 22 (T: 19, Other:3) H:6						
9 - 19 Jan.: Winter Vacation Slot (6/7 Days)							10 Feb : Saturday-Off						
14 Jan.: Makar Sakranti/Pongal							14 Feb : Mahashivaratri						
15-20 Jan : Registration by All Students							26 - 28 Feb : The Sportsmeet 'Adamyia-2018'						
15- 22 Jan : Induction Programme for MBA & B.Arch -1st Year							28 Feb : Holi Celebration by Staff						
22 Jan : Commencement of Regular Classes													
26 Jan : Republic Day Celebration													
MARCH							APRIL						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					
W: 22(T:16, Other:6) H:9							W: 24 (T: 16, Other:8) H:6						
01-03 March : Holi Holidays							2-7 April : ST-2 (9:00 - 11: AM Exam, thereafter classes)						
5 - 10 March : Sessional Test-1 (Syllabus : 03 Units)							14 April : Dr Ambedkar Jayanti						
25 March : Ram Navmi							20 April : Last Teaching Day						
30 March : Good Friday, 31 March : Saturday-Off							23 April - 2 May : PUT (Whole Syllabus)						
MAY							JUNE						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
W: 27 (T: 12, Other:15) H:4							W: 21 (T: 10, Other:11) H:9						
1-2 May : PUT Exam							2,9,16,23,30 June : Saturday-Off						
03-05 May : Internal Practicals							16 June : Eid-ul-Fitr						
Separate notification will be issued depending upon University Exam.							14 - 28 June : Summer Vacation						

Total : Working Days-142 [Teaching Days-81, Internal Exam Days-12, Univ. Exam Days - 25, Other Act. Days-24], Holidays/Off-39

Note : A separate activity calendar will be issued by all departments comprising their departmental technical and co-curricular activities / events planned for Even Semester 2017-18.

INFORMATION FOR THE FACULTY

1. Prepare date-wise lecture plan, submit to the respective HoD latest by 22.01.2018 and attach a copy of the same to course file of the respective subject.
2. The attendance should be uploaded on the ERP on daily basis.
3. Answer Copies of Sessional Test /PUT should be evaluated and shown to the students within TWO days and ensure the uploading of marks on the ERP.
4. No class should be left unattended as per the time table but if inevitable then proper intimation in this regard to HoD is must.
5. All are required to take proper prior permission from respective HoD before availing any type of leave. Avoid pre-fix OR suffix type of leaves.
6. Invigilation duty has to be performed as per the schedule decided by Exam Cell. In case of any absence, a substitute must be provided by the concerned faculty.

GUIDELINES TO THE STUDENTS

The following points must be noted by students for the upcoming session:

1. Students registering themselves after commencement of classes i.e. 22.01.2018, shall be liable to deposit the fine.
2. All Sessional test will be of 2/3 hrs duration (ST-1 from Unit 1 to 3 , ST-2 from 4 onwards and PUT from the whole syllabus).
3. All students are required to maintain minimum 75% of attendance (in each theory and practical subjects) before appearing in Sessional Tests / PUT. List of students having shortage of attendance will be displayed on the departmental notice board before two days from commencement of each Sessional Exam/Tests.
4. Minimum 75% overall attendance is required to appear in the University End Semester examination as per university guidelines.
5. RAGGING is a punishable offence, all students are required to refrain from it. FIR shall be lodged against the culprit, as per order of Hon'ble Supreme Court.

(DIRECTOR)